

## Complaints Form

### 1. Your Details

Your Name					
Trip Details					
Address					
Home		Mobile		Work	
Email					
Preferred method of contact (circle)	Mail	Email	Home	Mobile	Work

### 2. Details of your Complaint (circle)

Staff Member	Pricing	Refunds
Deposit/Cancellation	Website	Documentation
Itinerary	Venue - Accommodation/Attraction	Transport
Other (please specify)		
Summary of Complaint		

### 3. Other Details

Name of the staff member you have been dealing with about your travel service (if known)		
Have you spoken to any of our staff about your complaint? (circle)	Yes	No
If yes, please provide details		

### 4. Remedy requested (circle)

No	I do not require return contact, this is for feedback purposes only
Yes	Please provide details:

### 5. Signature & Date

Signature		Date	
List of enclosed documents (if any)			